

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Preliminary Agenda
July 1, 2016
General Brown Room - Jr./Sr. High School

Regular Meeting will commence immediately following the Annual Organizational Meeting

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by _____, and seconded by _____ - Motion is approved ____-____.

1. Approval of Minutes:
 - June 6, 2016 - Regular Meeting
2. Approval of Buildings and Grounds requests:
 - BGP classroom #110 - July 5-August 31, 2016 - 9:30 a.m. to 10:30 a.m. - Tutoring - Heather Devine
 - JSHS classroom - August 15-17, 2016 from 9:00 a.m. to 11:00 a.m. - Review Class - Jolie Rose - Fee \$10
 - JSHS auditorium/GB Room - March 16, 2017 (snow date March 20th) from 5:00 p.m. to 8:30 p.m. - JLBOCES for *Scripps Regional Spelling Bee* (General Brown has hosted the Spelling Bee for the past 65 years)
3. Conferences and Workshops:
 - Deanna Gullquist - Deploying IPAD / Apple Workshop - OCM BOCES, Syracuse - June 15, 2016
 - Lisa K. Smith - Northern ASBO Annual Meeting - 1000 Islands Harbor Hotel - June 28, 2016
 - Deanna Gullquist - North Country Teacher Technology Fair - Calcium Primary IRCSD - August 8 and 9, 2016
 - David Ramie - Lead Evaluator Training / Recertification - JLBOCES - August 11, 2016
 - Hope Ann LoPresti - Lead Evaluator Training / Recertification - JLBOCES - August 11, 2016
4. Financial Reports: May 2016
 - Appropriation Report – All Funds
 - Revenue Report – All Funds
 - Treasurer’s Cash Reports
 - Claims Auditor Monthly Reports
 - Approval of General Fund Warrant “A”
 - Approval of Federal Fund Warrant “B”
 - Approval of Food Service Warrant “C”
 - Approval of Trust & Agency Warrant “T”
 - Approval of Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments -
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time
 - Policy Review:
 - ❖ None at this time
3. Board Information - 19 student workers have been hired for summer 2016
4. Board Discussion - NYSSBA’s 97th Annual Convention & Education Expo - October 27-29, 2016 - Buffalo, NY
5. Board Discussion / Action - Election of delegate and alternate members for the Executive Committee and Legislative Representative of Jefferson-Lewis School Boards Association for the 2016-2017 school year. (2015-2016: Sandra Klindt served as Delegate and Legislative Representative and Brien Spooner as Alternate)

Nomination of _____ as *Delegate* by _____, seconded by _____, with motion approved ____-____.

Nomination of _____ as *Alternate* by _____, seconded by _____, with motion approved ____-____.

Nomination of _____ as *Legislative Representative* by _____, seconded by _____ motion approved ____-____.

6. Board Action - Approval of Jefferson-Lewis School Board Association dues for the period of July 1, 2016 to June 30, 2017 - \$430, based on current enrollment. (2015-2016: \$430)
 Motion for approval by _____, seconded by _____, with motion approved ____-____.
7. Board Action - Approval of revised GBCSD Academic and 10 Month Calendars for the 2016-2017 school year
 Motion for approval by _____, seconded by _____, with motion approved ____-____.
8. Board Action - Approval is requested for Julia Gilfillan to participate with the South Jefferson Central CSD Swim Team as an independent swimmer for the 2016-2017 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.
 Motion for approval by _____, seconded by _____, with motion approved ____-____.
9. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to complete fund transfers into the following reserve accounts, effective for the fiscal year ending June 30, 2016:
 - \$1,500,000 - Capital Fund Reserve
 - \$ 350,000 - Retirement Reserve
 - \$ 100,000 - Employee Benefits Accrued Liability Reserve
 Motion for approval by _____, seconded by _____, with motion approved ____-____.
10. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the following pay rates for Substitute Instructional staff, effective September 1, 2016:

Substitute Instructional Positions	Daily Rate of Pay
Teacher-Non Certified	\$70
Teacher-Bachelor's/Non-Certified	\$80
Teacher-Certified	\$90

Motion for approval by _____, seconded by _____, with motion approved ____-____.

11. Board Action - Approval of Committee on Special Education Reports
 Motion for approval by _____, seconded by _____, with motion approved ____-____.

ADMINISTRATIVE REPORTS

12. School Business Official Report

CORRESPONDENCE AND COMMUNICATIONS

13. Correspondence Log

RECOMMENDATIONS AND ACTION

14. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Joint Food Service Manager Memorandum of Agreement for the 2016-2017 School Year** between the Lyme Central School District / General Brown Central School District / James P. Nevers, GBCSD Food Service Manager / Christine Couse, Lyme CSD Cafeteria Manager, and authorizes the President of the Board of Education to sign same.

Motion for approval by _____, seconded by _____, with motion approved ____-____.

15. Board Action - Personnel Changes as listed:
 A motion for approval of the following **PERSONNEL CHANGES**, with *effective dates* as listed:
RECOMMENDATIONS and **ACTION** is made by _____, and seconded by _____. Motion is approved ____/____.

(A) Retirements:

Name	Position	Effective Date
Steven Hoff	Industrial Arts Teacher	12/13/2016 (Corrected date from 12/13/2017)
Gary Rowe	Cleaner	7/31/2016
Eric Farr, Jr.	Custodian	10/01/2016

(B) Resignations as listed:

Name	Position	Effective Date
Erin Smith	Science Teacher	8/31/2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Becky S. Humiston	Substitute Teacher / Substitute Aide	\$65 per day / \$9.39 per hour	N/A	7/2/2016
Scott J. Topping	Cleaner	\$21,217 annually, Step 1	N/A	7/5/2016

16. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Becky S. Humiston** - Substitute Teacher
- **Scott J. Topping** - Cleaner

Motion for approval by _____, seconded by _____, with motion approved ____-____.

ITEMS FOR NEXT MEETING Monday, August 8, 2016 - 5:15 p.m. - General Brown Room

17. _____

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____-____. Time adjourned: ____:____ p.m.

Enclosures:

- 2016-2017 Board of Education Meeting Schedule (as revised 6-6-16)
- 2016-2017 Academic and 10 Month Calendars (revised)

* Items added after preliminary agenda was sent to Board of Education

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting / Public Hearing
Unapproved Minutes
June 6, 2016
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:17 p.m. by President West, followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Students, Staff and Community Members

The Jefferson-Lewis BOCES Board of Education delegation scheduled to attend this evening's meeting has been postponed.

Student Presentations were made by representatives of the *Junior National Honor Society* and *Key Club*

PUBLIC HEARING began at 5:31 p.m. regarding the **Smart Schools Investment Plan**

A Public Hearing with regard to the Smart Schools Investment Plan was conducted by Ms. Lane who provided a review of the plan. This was followed by requests for public comment or questions. Supportive comments were offered by Mrs. Lee and Mr. West.

1. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the Smart Schools Investment Plan
Motion for approval by Jamie Lee, seconded by Sandra Young Klindt, with motion approved 7-0.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Brien Spooner, and seconded by Michael Ward - Motion is approved 7-0.

1. Approval of Minutes as listed:
 - May 9, 2016 - Regular Meeting
 - May 9, 2016 - Budget Hearing / Annual School District Meeting
 - May 17, 2016 - Annual School District Meeting / Vote / Election
2. Approval of Buildings and Grounds requests as listed:
 - BGP cafeteria - Mondays from May 23 to June 20, 2016 from 6:00 p.m. to 7:30 p.m. - Weekly meetings - Girl Scout Troop #50130
 - BGP classroom/technology - June 27 to September 2, 2016 from 8:00 a.m. to 3:30 p.m. - Summer tutoring - Jillian Goodrich - Fee \$25
 - BGP softball fields/bathrooms - July 22 to July 24, 2016 from 7:00 a.m. to 9:00p.m. - Softball games - Victory Athletics
3. Conferences and Workshops as listed:
 - Jennifer Augliano - BOCES Counselor Meeting - JLBOCES - May 11, 2016
 - Krista Dupee - Supporting Students Who Struggle - JLBOCES - May 17, 2016
 - Alison Widrick - Supporting Students Who Struggle - JLBOCES - May 17, 2016
 - Shellie Miner - Annual School Tool User Group - Vernon Downs, NY - May 19, 2016
 - Becky Dupee - Middle School Science Regional Curriculum Development - JLBOCES - May 20, June 2, July 18, and August 12, 2016
 - Joseph O'Donnell - Frontier League Meeting - JLBOCES - May 25, 2016
 - Jennifer Augliano - Jefferson-Lewis Association of Counseling & Development Meeting - The Boat House, Sackets Harbor - June 3, 2016
 - Casey Nicol - Jefferson-Lewis Association of Counseling & Development Meeting - The Boat House, Sackets Harbor - June 3, 2016
 - Joseph O'Donnell - Schedule Galaxy Update Meeting - Indian River HS - June 6, 2016
 - Deanna Oliver - Schedule Galaxy Update Meeting - Indian River HS - June 6, 2016
 - Casey Nicol - Comprehensive Counseling Program Session - JLBOCES - June 8, 2016

4. Financial Reports as listed for April 2016:
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time.
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time
 - Policy Review:
 - ❖ None at this time
3. Board Information - Annual Organizational Meeting will be followed by the Regular Monthly Meeting - Friday, July 1, 2016 beginning at **7:00 a.m.** in the General Brown Room
4. Board Information - "Friendship" payments in lieu of taxes have been received from Frontier Housing Corporation in the amount of \$500 (Smith Hill Apartments), and \$2000 (Poole Memorial Park Apts.)
5. Board Information / Discussion - Marking Period 3 Data
6. Board Discussion / Action - Approval is requested to change the June 5, 2017 Board of Education meeting date to June 12, 2017.
Motion for approval by Brien Spooner, seconded by Michael Ward, with motion approved 7-0.
7. Board Discussion / Action - Approval is requested to award the purchase of one 2016 Ford F-250 pickup truck bid to Steele-Ponte (Yorkville), in the amount of \$25,445.
Motion for approval by Daniel Dupee, seconded by Michael Ward, with motion approved 7-0.
8. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Professional Development Plan**, for the period July 1, 2016 to June 30, 2017.
Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 7-0.

Mrs. Morrison thanked Mrs. Valentine for her efforts in revising the Professional Development Plan and for her collaborative efforts with staff members, community members, and members of the administration.
9. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **District Technology Plan**, with revisions as noted, for the period of July 1, 2016 to June 30, 2019.
Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

Mrs. Morrison also thanked Ms. Lane for her efforts in revising the District Technology Plan.

Mr. West also asked Mrs. Smith to thank her staff members for the work that went into the budget process.
10. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve the **Inter-Municipal Cooperation Agreement for Legal Services**, in the amount of \$17,000 for the period of July 1, 2016 to June 30, 2017, to be billed in two installments, July 2016 and February 2017, and authorizes the Superintendent of Schools to execute the contract.
Motion for approval by Jamie Lee, seconded by Brien Spooner, with motion approved 7-0.
11. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to authorize an inter-fund transfer of an amount not to exceed \$1,500,000 from the General Fund to the Capital Reserve Fund.
Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0.

- 12. Board Action - The following resolution was offered by Daniel Dupee, who moved its adoption. This resolution was duly seconded by Brien Spooner, and adopted upon a 7-0 vote.

**Resolution Establishing the School District as Lead Agency
Under the State Environmental Quality Review Act for
General Brown Central School District
Smart Schools Bond Act - SED Control No. 22-04-01-04-7-999-001**

Resolution
June 6, 2016

WHEREAS, the General Brown Central School District is required to act as Lead Agency for the Environmental Review of the School District construction projects under the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, the District is planning a district wide Smart Schools Bond Act (SED Control No.: **22-04-01-04-7-999-001**). This will involve work at the following facilities:

<u>Building Name</u>	<u>SED Building No.</u>
Dexter Elementary School	0-002
Brownville Elementary School	0-001
Junior/Senior High School	0-003
Press Box	7-014
Bus Garage	5-004

THEREFORE BE IT RESOLVED, the Board of Education hereby approves the General Brown Central School District as the Lead Agency for this project and directs the Board of Education President to complete all required SEQRA applications, forms, notices, all related correspondences, and information requirements and the District Clerk to circulate and to mail all required notices to all involved agencies.

- 13. Board Action - The following resolution was offered by Michael Ward, who moved its adoption. This resolution was duly seconded by Brien Spooner, and adopted upon a 7-0 vote.

**Resolution Making a Determination
Under the State Environmental Quality Review Act for
General Brown Central School District
Smart Schools Bond Act - SED Control No. 22-04-01-04-7-999-001**

Resolution
June 6, 2016

WHEREAS, pursuant to Article 8 of the New York State Environmental Conservation Law, as amended, and the regulations of the New York State Department of Environmental Conservation promulgated there under (collectively "SEQR"), the Board of Education (the "Board") is required to make a determination with respect to the environmental impact of any "Action" (and defined by SEQR) to be taken by the Board (the "Action"); and

WHEREAS, the Action contemplated is the District Wide Smart Schools Bond Act (SED Control No.: **22-04-01-04-7-999-001**); The scope shall be limited to minor interior renovations including security enhancements and IT infrastructure enhancements at the following facilities:

<u>Building Name</u>	<u>SED Building No.</u>
Dexter Elementary School	0-002
Brownville Elementary School	0-001
Junior/Senior High School	0-003
Press Box	7-014
Bus Garage	5-004

WHEREAS, pursuant to SEQRA, the Board desires to determine whether the Action may have a significant adverse impact on the environment (as defined by SEQR); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the General Brown Central School District as follows:

1. Based upon the criteria contained in 6 NYCRR § 617.5, the Board makes the following findings with respect to the Action:
 - a. The Action is a Type II Action (as defined by SEQR).
 - b. The Action will not have a significant adverse impact on the environment.
 - c. As a consequence of the foregoing, the Board hereby directs that a Negative Declaration be issued

- d. with respect to the Action.
- d. The requirements of SEQR have been met.

2. The Clerk of the Board is hereby directed to file a Negative Declaration with respect to the Action in the office of the Board in a file that will be readily accessible to the public.
3. This Resolution shall take effect immediately.

14. Board Action - Approval of Committee on Special Education Reports
 Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

ADMINISTRATIVE MONTHLY REPORTS - For information only

15. Operations Report
16. Brownville-Glen Park and Dexter Principal Report
17. Jr.-Sr. High School Principal Report
18. Athletic Director / Discipline Report
19. Curriculum Coordinator Report
20. Director of Student Services Report
21. School Business Official Report
22. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

23. Correspondence Log

RECOMMENDATIONS AND ACTION

24. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with effective dates as listed:

Motion for approval of RECOMMENDATIONS & ACTION is made by Sandra Klindt, and seconded by Jamie Lee.
 Motion is approved 7-0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Resignation Date
Leann Hill	Special Education Teacher	August 31, 2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Hire Date
Jessica E. Hedrick	Substitute Teacher / Substitutute Aide	\$65 per day non-certified / \$9.39 per hour	N/A	June 7, 2016
Colleen R. Hurley	Substitute Aide	\$9.39 per hour	N/A	June 7, 2016

25. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance.

The following employees have received FINALCLEARANCE from SED:

- **Jessica E. Hedrick** - Substitute Teacher
- **Colleen R. Hurley** - Substitute Aide

Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

26. Board Action - Approval is requested for the Confidential / Management salary increases for the 2016-2017 school year, in an amount not to exceed \$25,000, to be distributed to eligible employees.

Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

ITEMS FOR NEXT MEETING: Organizational and Regular Meeting - Friday, July 1, 2016 - 7:00 a.m. - GB Room

27. _____

EXECUTIVE SESSION

28. **A motion is requested to enter executive session** for the discussion of the performance history of two particular individuals; the discussion of matters leading to the discipline of a particular individual; and collective negotiations pursuant to Article 14 of the Civil Service Law.

Motion for approval by Brien Spooner, seconded by Jamie Lee, with motion approved 7-0. Time entered: 5:44 p.m.

RETURN TO OPEN SESSION

29. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 7-0. Time: 7:15 p.m.

30. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education shall accept an agreement with a certain employee to extend their probationary period to four (4) years, from September 1, 2016 to August 31, 2017.

Motion for approval by Cathy Pitkin, seconded by Jamie Lee, with motion approved 7-0.

31. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education ratify a new agreement with the **General Brown Teachers' Association (GBTA)** commencing **July 1, 2016** and terminating **June 30, 2019** and authorizes the Superintendent of Schools to take all necessary action to finalize the agreement:

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with roll call vote as follows with the motion approved 7-0:

Jeffrey West, President	Voting	Yes
Daniel Dupee II, Vice President	Voting	Yes
Sandra Young Klindt	Voting	Yes
Brien Spooner	Voting	Yes
Jamie Lee	Voting	Yes
Cathy Pitkin	Voting	Yes
Michael Ward	Voting	Yes

32. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education ratify a new agreement with the **General Brown School Related Professionals Union (GBSRP)** commencing **July 1, 2015** and terminating **June 30, 2019** and authorizes the Superintendent of Schools to take all necessary action to finalize the agreement:

Motion for approval by Michael Ward, seconded by Brien Spooner, with roll call vote as follows with the motion approved 7-0:

Jeffrey West, President	Voting	Yes
Daniel Dupee II, Vice President	Voting	Yes
Sandra Young Klindt	Voting	Yes
Brien Spooner	Voting	Yes
Jamie Lee	Voting	Yes
Cathy Pitkin	Voting	Yes
Michael Ward	Voting	Yes

MOTION FOR ADJOURNMENT

33. **There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0. Time adjourned: 7:17 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated June 6, 2016



Jefferson-Lewis School Boards Association

20104 STATE RT3, WATERTOWN, NY 13601 • Phone (315) 779-7020 • FAX (315) 779-7009

Member Districts

Adirondack
Central School

Alexandria
Central School

Beaver River
Central School

Belleville Henderson
Central School

Carthage
Central School

Copenhagen
Central School

General Brown
Central School

Indian River
Central School

Inlet
Commons School

Jefferson
Community College

Jefferson-Lewis
B.O.C.E.S.

LaFargeville
Central School

Lowville Academy
& Central School

Lyme
Central School

Sackets Harbor
Central School

South Jefferson
Central School


South Lewis
Central School

Thousand Islands
Central School

Town of Webb
Union Free School

Watertown
City Schools

TO: Superintendents of Schools

FROM: Deanna Lothrop 
President

DATE: June 2016

**RE: Dues for the 2016-2017 School Year
Executive Committee Members
Board Member Directory Information
Board Meeting Dates
Board Member Email Addresses**

Enclosed is the invoice for dues for the 2016-2017 school year. Would you please prepare the dues for approval by your Board of Education at a meeting prior to July 31st.

Kindly forward the name of your delegate and alternate that was chosen at your organizational meeting in July. Additionally, please list your Legislative representative in the spot designated. Please use the enclosed form to forward the names to Diane Wright at BOCES.

Additionally, we need to have a listing of your board meeting dates for the 2016-17 school year and the names and email addresses of all your board members to update our database. If a member does not have an email address, kindly forward their mailing address instead.

We are constantly searching for ways to make the Association benefit board members and superintendents, so please encourage your board members to attend the executive committee meetings to give their opinions and ideas for future meetings, workshops, etc.

Thank you!

Jefferson-Lewis School Boards Association

2016--2017 Dues

INVOICE

ENROLLMENT

DUES

0 – 500	\$250
501 – 1000	\$310
1001 – 1500	\$370
1501 – 2000	\$430
2001 – 2500	\$490
2501 –	\$540
BOCES	\$375
JCC	\$375

Enter your June 2015 enrollment and your annual dues:

ENROLLMENT

DUES

Make checks payable to: **JEFFERSON-LEWIS SCHOOL BOARDS ASSOCIATION**

Mail to: Diane Wright
Jefferson-Lewis BOCES
20104 State Route 3
Watertown, N.Y. 13601

Please Enclose Stub

JEFFERSON-LEWIS SCHOOL BOARDS ASSOCIATION

School _____

Enrollment _____

Dues _____

**Jefferson-Lewis School Boards Association
Executive Committee Members**

At the _____ meeting of the _____
(Date) (District)

Board of Education, the following member was elected to serve as delegate on the Executive Committee:

Name _____
Mailing Address _____
Email Address _____
Phone (Home) _____ (Business) _____

The alternate member for the Executive Committee is:

Name _____
Mailing Address _____
Email Address _____
Phone (Home) _____ (Business) _____

The Legislative representative for the Executive Committee is:

Name _____
Mailing Address _____
Email Address _____
Phone (Home) _____ (Business) _____

Superintendent of Schools

Mail to: Diane Wright
Jefferson-Lewis School Boards Association
20104 State Route 3
Watertown, NY 13601

Jefferson-Lewis School Boards Association

**2016-2017 Board Meeting Dates
and
Board Member Directory**

**** Please forward a listing of your board members to Diane Wright, listing mailing addresses, telephone numbers and email addresses**

Kindly list your schedule of board meetings for the 2015-2016 school year and return to Diane Wright.

September	_____	District: _____
October	_____	
November	_____	
December	_____	
January	_____	
February	_____	
March	_____	
April	_____	
May	_____	
June	_____	

This information will be used to schedule dinners and meetings/workshops.



General Brown Central School District 2016-2017 10-Month Staff Calendar



[Revised 7-1-16]

July						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September	
1	Superintendent's Day
5	Labor Day
6	School Opens
October	
7	Supt.'s Conference Day
10	Columbus Day
November	
11	Veteran's Day
17	Parent-Teacher Conference
18	Parent-Teacher Conference
23-25	Thanksgiving Holiday
December	
26-30	Christmas Holiday
January	
2	New Year's Holiday
16	Martin Luther King Day
24-27	Regents Exams
February	
20	Winter Recess (President's Day)
21-24	Winter Recess
March	
April	
14	Good Friday
17-21	Spring Recess
May	
29	Memorial Day
June	
13-22	Regents Days
23	Last Day for Staff
23	Rating Day
23	Graduation Day

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOTE: If additional days must be used for emergency closings, the first day taken will be April 21, April 20, then 19, 18, etc. In the event of long term emergency closings, the Board of Education reserves which makeup days will be used from any scheduled recess periods and/or holidays, consistent with any language that may exist in district labor agreements.

School Day Tally

Sept	20	Feb	15
Oct	20	March	23
Nov	18	April	14
Dec	17	May	22
Jan.	20	June	17

186 days

General Brown Central School District Calendar

July 2016—June 2017

[Approved BOE March 7, 2016]

[Revised July 1, 2016]

July 2016							August 2016							September 2016							October 2016																				
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat														
					1	2	1	2	3	4	5	6	1	2	3	4	5	6	7	8	9	10	11	12	13	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8														
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15														
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22														
24	25	26	27	28	29	30	28	29	30	31	25	26	27	28	29	30	23	24	25	26	27	28	29																		
31																				30	31																				
November 2016							December 2016							January 2017							February 2017																				
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat														
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7				1	2	3	4														
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11														
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18														
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25														
27	28	29	30				25	26	27	28	29	30	31	29	30	31	26	27	28																						
March 2017							April 2017							May 2017							June 2017																				
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat														
				1	2	3	4						1							1	2	3					1	2	3												
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10														
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17														
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24														
26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31	25	26	27	28	29	30																			

September 2016

- 1 Supt. Conference Day
- 5 Labor Day
- 6 School Opens

October 2016

- 7 Supt. Conference Day
- 10 Columbus Day

November 2016

- 11 Veteran's Day
- 17 Parent-Teacher Conf.
- 18 Parent-Teacher Conf.
- 23 Thanksgiving Holiday

December 2016

- 24 Thanksgiving Day
- 25 Thanksgiving Holiday
- 26 Christmas Holiday
- 27 Christmas Day
- 28 Christmas Holiday
- 29 Christmas Holiday
- 30 Christmas Holiday

January 2017

- 2 New Year's Holiday
- 16 Martin Luther King Day

February 2017

- 20 President's Day
- 21 Winter Recess
- 22 Winter Recess
- 23 Winter Recess
- 24 Winter Recess

March 2017

April 2017

- 14 Good Friday
- 17 Spring Recess
- 18 Spring Recess
- 19 Spring Recess
- 20 Spring Recess
- 21 Spring Recess

May 2017

- 29 Memorial Day

June 2017

- 13-22 Regents Days
- 23 Rating Day
- 23 Graduation Day
- 23 Last Day for Staff

Month	Days
Sept	20
Oct	20
Nov	18
Dec	17
Jan	20
Feb	15
March	23
April	14
May	22
June	17
TOTAL	186 days

MARKING PERIODS

- 1st Quarter – Sept. 6 to Nov. 10 = 48 days
- 2nd Quarter – Nov. 14 to Jan. 27 = 45 days
- 3rd Quarter – Feb. 27 to April 13 = 49 days
- 4th Quarter – April 24 to June 23 = 44 days

REPORT CARDS

- 1st Quarter - November 18
- 2nd Quarter - February 3
- 3rd Quarter - April 28
- 4th Quarter - June 23

PARENT/TEACHER CONFERENCES

- November 17
- November 18

OPEN HOUSES

- PRE-K 8/31—NOON-2 PM
- ELEMENTARY 9/1 5:00 to 6:00 PM
- JSHS 9/1 6:00 to 7:00 PM

REGENTS DATES

- January 24, 25, 26, 27
- June 13, 14, 15, 16, 19, 20, 21, 22

PK-KINDERGARTEN SCREENING

June _____

Superintendent Conference Days:

- (Students do not attend school)
- September 1, 2016
- October 7, 2016

If additional days must be used for emergency closings, the first day will be taken from April recess days beginning with April 21 then April 20, 19, 18, etc. In the event of long-term emergency closings, the Board of Education reserves the right to determine which make up days will be used from any scheduled recess periods and/or holidays, consistent with any language that may exist in district labor agreements.

- ★ First day of school
- School closed for students
- Regents days underlined
- ◇ Supt. Conference Day (NO STUDENTS)
- ◊ 1/2 Supt. Conference Day
- △ Parent-Teacher Conferences

Approved by Board of Education:
March 7, 2016
Revised - July 1, 2016